

## **Information Clause for Contractors (Agreement Performers) of the Medical University of Gdańsk and their Representatives and Employees**

Pursuant to Articles 13 and 14 of General Data Protection Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the EU L 119 of 04.05.2016, p. 1), hereinafter referred to as the "GDPR", the Contracting Authority informs that:

1. The controller of your personal data is the Medical University of Gdańsk, ul. M. Skłodowskiej-Curie 3a, 80-210 Gdańsk, hereinafter referred to as the "Controller" or "The MUG".
2. The Data Protection Officer can be contacted via email at: [iod@gumed.edu.pl](mailto:iod@gumed.edu.pl).
3. Your personal data will be processed **on the basis of**:
  - a) Article 6(1)(b) GDPR – in connection with the performance of the contract, with regard to the personal data of the party to the contract,
  - b) Article 6(1)(f) GDPR – for the purposes of legitimate interests pursued by the Controller:
    - If you are an employee or associate of a GUMED contractor, and your data (i.e. basic personal data: first name and surname, details of the entity on whose behalf you act, job position, business contact details – telephone number, email address) have been provided by your employer, principal, or directly by you, your personal data are processed for the purpose of performing the contract concluded between GUMED and your employer or principal; in such a case, the legal basis for processing is the legitimate interest of The MUG as the Controller, consisting in the performance of the aforementioned contract.
    - To secure information in case of a legal need to demonstrate facts, such as establishing, pursuing or defending claims in connection with the performance of the contract concluded between The MUG and the contractor.
  - c) Article 6(1)(c) GDPR – for the purpose of fulfilling accounting and tax obligations arising from the Accounting Act of 29 September 1994 (Journal of Laws 1994 No. 121, item 591, as amended).
4. Providing personal data is voluntary; however, it is a condition for the conclusion and performance of the contract between The MUG and the contractor. Failure to provide data may result in the inability to conclude and perform the aforementioned contract.
5. Information on possible sources of personal data for the party to the contract: Your data, in order to ensure integrity (currency, verification, accuracy, and completeness), may also be obtained from publicly available records and registers, e.g. CEIDG, KRS, the register of VAT taxpayers.
6. Information on possible sources of personal data for representatives and persons designated to perform the contract, as well as employees:

Your personal data have been obtained in connection with the concluded contract directly from the party to the contract (contractor, service provider, recipient of services).
7. Recipients of your personal data are public authorities or other entities authorized under applicable law, or entities providing services on the basis of data processing agreements.
8. Your personal data will be processed by The MUG for the duration of the contract performance, and thereafter until the expiry of the limitation period for any claims arising

from the contract, as well as in connection with the obligation to archive documents for tax purposes.

9. You have the right to: request access to your personal data, rectify your personal data, request deletion of personal data where they are no longer necessary for the purposes for which they were collected or otherwise processed, subject to Article 17(3)(b), (d) or (e) GDPR, request restriction of processing subject to the cases referred to in Article 18(2) GDPR, as well as the right to data portability if the data are processed by automated means. You also have the right to object to the processing of personal data due to your particular situation. To exercise these rights, you may contact the Controller in writing at its registered office or by email at: [iod@gumed.edu.pl](mailto:iod@gumed.edu.pl).
10. You have the right to lodge a complaint with the supervisory authority, which is the President of the Personal Data Protection Office, ul. Stanisława Moniuszki 1A, 00-014 Warsaw.
11. Decisions regarding your personal data will not be made in an automated manner, including profiling.
12. The Controller does not intend to transfer your personal data to a third country or to an international organisation, including those for which the European Commission has determined an adequate level of protection.