

**INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA**  
**– information for job applicants (job candidates)**

In accordance with Article 13 of the General Data Protection Regulation of 27 April 2016 (Official Journal of the European Union L 119 of 4 May 2016), we hereby inform you that:

1. The controller of your personal data is the Medical University of Gdańsk with its registered office at: 80-210 Gdańsk, ul. Marii Skłodowskiej-Curie 3a, hereinafter referred to as the Controller.
2. The personal data controller has appointed a Data Protection Officer who can be contacted at the following e-mail address: iod@gumed.edu.pl.
3. Your personal data will be processed for the purpose of the recruitment process/competition for employment at the Medical University of Gdańsk. The legal basis for the processing of your personal data is the fulfilment of the legal obligation incumbent on the Controller (Article 6 Section 1 letter c) of the GDPR) in conjunction with Article 221 of the Labour Code, and in the case of academic teachers also Article 119 of the Law on Higher Education and Science, and the necessity to take action before concluding a contract (Article 6 Section 1 letter b) of the GDPR).
4. If you provide data that goes beyond the scope of data described in the Labour Code, the basis for data processing will be your consent (Article 6 Section 1 letter a) of the GDPR), and in the case of providing special categories of data – your consent (Article 9 Section 2 letter a) of the GDPR). Consent will also be constituted by an explicit confirmatory action, such as providing additional personal data on your own initiative, beyond what is required.
5. Your personal data may also be processed for the purpose of defending against claims on the basis of Article 6 section 1 letter f) of the GDPR – processing is necessary for the purposes of the legitimate interests pursued by the Controller and/or Article 9 section 2 letter f) of the GDPR – processing is necessary for the establishment, exercise or defence of legal claims.
6. Your personal data will not be disclosed to other recipients, except for:
  - a) entities with which the Controller has concluded appropriate processing agreements;
  - b) cases provided for by law.
7. Your data will be stored for the duration of the recruitment process/competition, and then for no longer than 3 years from the date of completion of the recruitment process/competition or until the claims become time-barred.

8. Providing your personal data to the extent required by law is necessary to participate in the recruitment/competition process. Providing other personal data is voluntary.
9. Your personal data will not be subject to automated decision-making, including profiling.
10. Under the provisions of the GDPR, you have the following rights:
  - a. the right to access your data,
  - b. the right to rectify your data if it is inaccurate,
  - c. the right to erase your data, restrict its processing, and transfer it – in cases provided for by law,
  - d. the right to object to the processing of your data,
  - e. the right to lodge a complaint with the supervisory authority – the President of the Personal Data Protection Office – if you believe that the processing of your personal data violates the provisions on personal data protection,
  - f. the right to withdraw consent at any time without affecting the lawfulness of the processing carried out on the basis of consent prior to its withdrawal, if the processing is based on consent.